

Expected Attendance: 500+

## Volunteer Guidelines

CelebrASIA 2015 will have a number of food trucks, restaurants, community organizations, and marketplace vendors for the public.

**Competing Food Trucks:** Chaat Shop (2014 Food Truck Battle Winner), Oyama, Thai2U, Kung Fu Kitchen Desserts for Sale: SATAY Restaurant, Frozen Rickshaw, and Curry in Hurry

**Marketplace Vendors:** Art of Bali (Balinese Arts and Crafts), Filipino Asian Mart, Guan Yin Chinese Medicine Clinic, Henna Arts, Chinese Calligraphy by Kevin Luo, Less is More Jewelry, Satyananda Yoga Center, Unik Stone (Indonesian Arts and Crafts), Malia's Kaha Ki'i Creations



**Community Outreach Booths:** ACE Foundation, AGE of Central Texas, APAPA, Asian Family Support Services of Austin (AFSSA), Austin Asian American Film Festival, Austin Bangladesh Association, Austin Community College (ACC), Austin Fire Department, Austin Resource Recovery, Austin Taiwanese Association/Taiwanese American Professionals, Austin Travis County Integral Care, Caring for Cambodia, City of Austin Neighborhood Housing and Development, Cooking Up Cultures, Drive a Senior, Foundation Communities, GlobalAustin, Greater Austin Asian Chamber of Commerce, Read with TAHA, SAIVA, Southern USA Falun Dafu Association, Travis County Austin Asian Democrats, Women's Community Center

<b>Event Schedule</b>	<ul style="list-style-type: none"> <li>• 11:00am Event start, food truck ballots available for purchase</li> <li>• 11:00am Kona Isle Ukulele Choir</li> <li>• 11:30am Food Demonstration: The How-to's of Coconut</li> <li>• 12:00pm Tropical Productions Interactive Hula and Drumming</li> <li>• 12:30pm Food Demonstration: Judges' Coconut recipes + Meet &amp; Greet</li> <li>• 1:00pm Cultural Performances presented by the NAAO - Network of Asian American Organizations</li> <li>• 2:45pm Food Truck Battle Winners announced</li> <li>• 3:00pm Event closes</li> </ul>
<b>Volunteer Shifts &amp; Assignments</b>	<ul style="list-style-type: none"> <li>• Please refer to GivePulse.com to view all shift details and information. The site address for the event is <a href="https://www.givepulse.com/event/10947-CelebrASIA-Volunteering">https://www.givepulse.com/event/10947-CelebrASIA-Volunteering</a></li> </ul>
<b>Liability Waiver</b>	<p>A copy of the <b>liability waiver</b> must be <b>signed by all volunteers</b>. We will have <b>copies available at the check-in</b> table or you can print from GivePulse under "Resources" and "Documents." All volunteers under age 18 need to have it signed by a parent or guardian. You can also access the form here: <a href="https://www.givepulse.com/document/download?key=2a3d955bcb423d619e09f544fbe06304">https://www.givepulse.com/document/download?key=2a3d955bcb423d619e09f544fbe06304</a></p>
<b>Volunteer Check-In Table, Green Room</b>	<p>All volunteers should check-in 10-15 minutes before their shift to allow time for the previous shift to pass on pertinent information and ample time to store personal items in the volunteer room indoors.</p> <p>A volunteer check-in will be in the Lobby/Foyer of the AARC Building for volunteers to get their t-shirts and check in for shifts. The Marketing &amp; Education Office will be available to</p>

	store some items if needed. Please see AARC staff in the foyer or building to unlock it for you as needed. Please do not leave valuables in the green room. All items left in the green room must be removed by 3pm.
<b>Lunch &amp; Breaks</b>	<p>Each volunteer will receive a lunch ticket to redeem a lunch and drink at the Volunteer Check-In table. Lunch will be available at the volunteer check-in table beginning at 11:30am.</p> <p>Make sure to let AARC staff members in your assigned areas or other volunteers know if you need to take a break or be temporarily away from your station.</p>
<b>Area Staff Leads</b>	Due to the size of the event, each volunteer will be assigned to an AARC Staff Lead they should report to after check-in. If any issues arise during the event, immediately contact an AARC staff member so it can be resolved in a timely manner. AARC staff will all have walkie-talkies to easily communicate between stations and staff members.
<b>Parking</b>	Please park at the designated Overflow Parking zones at 1520 Rutherford Lane (City of Austin Rutherford Lane Campus) or at 8500 Cameron Road (Mount Sinai Church, across the center on Cameron Road). Please proceed with caution when crossing Cameron Road. APD will be available to help with escorting people from Mount Sinai to the AARC across Cameron Road. * Map of event at end of the document.
<b>Dress</b>	Volunteers will be provided with an event volunteer T-shirt upon check-in to the event that is required during their shift. This is a primarily outdoor event, so make sure to dress accordingly.
<b>Information Tent and First Aid</b>	<ul style="list-style-type: none"> <li>The information tent is located in the middle of the Great Lawn (see map). If any event participants have questions concerning the AARC or event, please direct them to get more information from the info tent.</li> <li>First aid kits will be in the information tent, ticket sales area and reception office.</li> </ul>
<b>Asian Food Truck Battle Tickets &amp; Voting</b>	<p>Volunteer shifts have been staggered to allow time for those signing up for 1 shift to participate in the Asian Food Truck Battle if they would like.</p> <p><b>The Asian Food Truck Battle lasts from 11:00am-2:00pm so please plan accordingly so you have time to participate! You are not guaranteed time during your volunteer shift to participate in the battle.</b></p>
<b>PARD Volunteer Orientation</b>	<p>Please review the volunteer orientation documents here:</p> <p><a href="https://www.givepulse.com/document/download?key=cf04e0b4ceb2c16ea78e44a688a6ed52">https://www.givepulse.com/document/download?key=cf04e0b4ceb2c16ea78e44a688a6ed52</a></p>
<b>Contact Information</b>	<ul style="list-style-type: none"> <li>For any questions, please contact Hanna Huang at <a href="mailto:hanna.huang@austintexas.gov">hanna.huang@austintexas.gov</a> or call (512) 974-1697</li> </ul>

# Parking & Directions

## Driving Directions to AARC

### From Austin-Bergstrom International Airport:

Go Hwy 71 East toward Austin. Exit US 183 N toward Lampasas. Slight right onto US-183 N/Ed Bluestein Blvd and continue on US 183 N. Exit Cameron Road – stay on access road. Turn right on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via IH-35 from South Austin:

Go IH-35 N, exit 239/240A for US 183 S toward Lockhart. Turn right on 183 S. (aka Anderson Lane east). Turn left on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via IH-35 from North Austin:

Go IH-35 S, exit 239/240A toward US 183/St. John's Ave. Turn left on 183 S. (aka Anderson Lane east). Turn left on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via US Hwy 183 from South Austin:

Go US Hwy 183 north, exit Cameron Road. Merge onto 183 access road. Turn right on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via US Hwy 183 from North Austin:

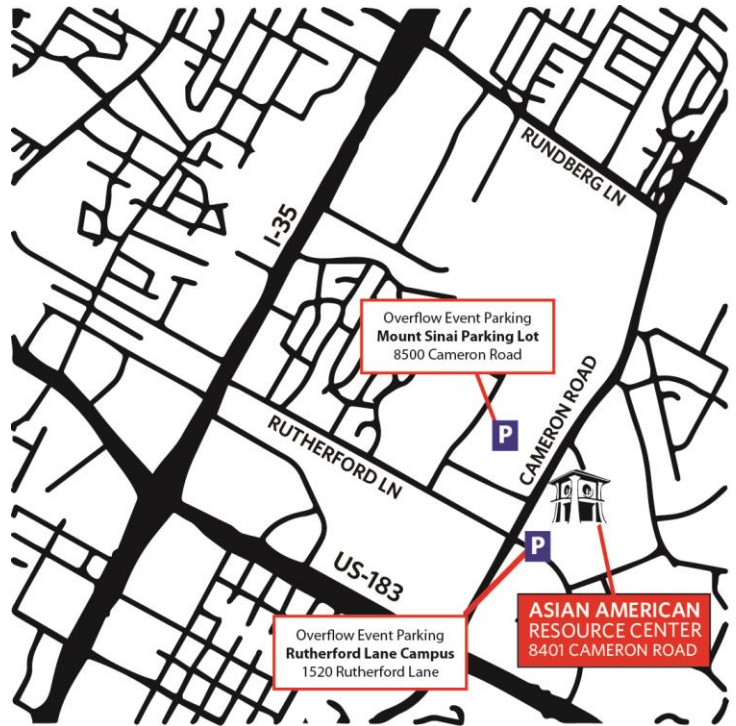
Go US 183 south past IH-35. Exit Cameron Road and merge onto access road. Turn left on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via Hwy 290 from East Austin:

Continue onto US290W and exit US 183 N. (aka Anderson Lane East) toward Lampasas. Go north on US 183 access road. Turn right on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.

### Via Hwy 290 from West Austin:

Continue onto US 290E and exit US 183 N. (aka Anderson Lane East) toward Lampasas. Go north on US 183 access road. Turn right on Cameron Road. Travel .6 miles past Rutherford Lane and your destination will be on the right.



## Parking

On-site parking lot with 93 spaces. Overflow parking available at Rutherford Lane Campus for night and weekend events.

### Overflow Parking at 1520 Rutherford Lane Campus

If the AARC parking lot is full, please park at 1520 Rutherford Lane Campus. The parking lot is at the corner of Rutherford Lane and Cameron Road. The nearest entrance is off Cameron Road just before the AARC.

If you are exiting the AARC parking lot, turn right and immediately get into the left lane to make the u-turn. Make the u-turn and take the next available left at the median to turn into the Rutherford Lane Parking Lot (look for the overflow parking signs). Park and then walk to Cameron Road and take the sidewalk north to the Asian American Resource Center.

## Capital Metro Bus Routes

#325 Ohlen - Less than .1 miles from transit stop to AARC

#323 Anderson, #7 Duval/Dove Springs, #485 Night Owl Cameron - Walk .39 miles from transit stop to AARC



# Event Map

